

**Khyber College of Dentistry, Peshawar**

**Contact No: 091-9221391,3**



**STANDARD BIDDING DOCUMENTS**

**For**

**QINDEEL MAGAZINE 2023-24**

**(1st Time)**

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Chairman Purchase Committee  
KCD Peshawar

Chairperson Literary Society  
KCD Peshawar

Administrative Officer  
KCD Peshawar

Finance officer  
KCD Peshawar

Assistant Manager Procurement  
KCD Peshawar

## 1. INTRODUCTION:

- Medical Teaching Institution (MTI)/ Khyber College of Dentistry, Peshawar invites sealed bids from the eligible bidders for **Qindeel MAGAZINE** 2023-24. Open Competitive bidding under rule 6(2) (a) “**Single Stage Single Envelope**” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority KPPRA Rules 2014.

<b>Description</b>	<b>Dates</b>
<b>Pre-bid meeting</b>	<b>11-01-2024 at 11:00 AM</b>
<b>Last date and time for Bid submission</b>	<b>24-01-2024 at 10:30 AM</b>
<b>Bid Security</b>	<b>Rs-50,000/-</b>

## 2. INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, and Rules made there-under along with Standard Bidding Documents of KCD-MTI.
2. Pre-bid meeting with the interested bidders will be held on the above mention time and date in the Administration Block of the Institution.
3. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder. Delay on part of the bidder or courier service shall not be entertained.
4. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
5. The bid should be complete in all respect and must be signed by the bidder.
6. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
7. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - a. Received without bid security/CDR;
  - b. Received after the date and time fixed for bid submission.
  - c. The tender document and the bid are unsigned;
  - d. The offer is ambiguous;
  - e. The offer is conditional;
  - f. The offer is from blacklisted firm;
  - g. Bid must be typed, hand written contents shall NOT be accepted;
  - h. Bid found in violation of condition mentioned in tender notice or SBD.
8. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
9. No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
10. The bidder submitting bid in the name different from his own will be summarily rejected.

11. Any direct or indirect effort by a bidding firm to influence the committee during the process of selection of a bidder or award of contract, shall lead to rejection of its bid.

### 3. ELIGIBILITY CRITERIA:

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and for services KNTN.
- The bidder shall provide an undertaking on stamp paper that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
- The bidder must have a functional **Local office in Peshawar**.

### 4. GENERAL CONDITIONS: -

1. Alternative bid via single bid shall not be considered and shall be rejected.
2. If a bid is not substantially responsive, it will be rejected for the said bidding.
3. MTI / KCD Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

**INVITATION FOR BIDS**

**Dean Khyber College of Dentistry, Peshawar**

invites sealed tenders under National Competitive Bidding for the procurement of **QINDEEL MAGAZINE 2023-24** for KCD under rule 6(2)(a) **“Single stage Single envelope procedure”** of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR.

The tenders complete in all respect must reach the office of Dean KCD by 10:30 Am on 24/01/2024, which will be opened at 11:00 Am on the same day in conference room of KCD in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

**6. BID Security**

CDR from the account of the firm/bidder/contractor. Bid security Rs-50,000/- of the bid Value in shape of Call Deposit Receipt (refundable) drawn in favor of “Dean Khyber College of Dentistry, Peshawar”.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract
- iii) If a successful Bidder unable to supply the items after issuance of 3 reminders, order will be placed to the next lowest bidder.

**7. BID VALIDITY:**

- i) The bids should be valid for a period of 120 Days from the date of opening.
- ii) In exceptional circumstances, after recoding the reasons, KCD College may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

## 7. QINDEEL MAGAZINE

S. No	Specification	Per Unit Price
1.	• QINDEEL MAGAZINE (Size 8.50" x 11") a. Two Colors page of 80 grams imported paper per page price	
2.	b. Four Colors Page of 128-gram mate paper with UV Per page price	
3.	c. Title Cover (4 color 300-gram art card with spot UV & embossed + Lamination) with Jildi Machine binding Per Magazine price	
<b>Grand total of (a+b+c)</b>		

**Note:** Bidder with lowest Grand total will be awarded the contract

**Purchase order shall be generated as per requirement of the Khyber College of Dentistry.**

- **Quoted Qindeel Magazine must be according to college specifications and best quality.**
- **Sample specimens should be provided where necessary.**
- **Samples will be examined & accepted/rejected by the Technical Evaluation committee.**

## 9. Award of Contract:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /KCD Peshawar duly attested by the Oath Commissioner/Notary Public.

## 10. Payment:

The payment will be made 100% after the delivery/completion and inspection report.