



OFFICE OF THE DEAN
KHYBER COLLEGE OF DENTISTRY, PESHAWAR.

SITUATION VACANT

Applications are invited for the following vacant post in Khyber College of Dentistry Peshawar from the candidates having Domicile of Khyber Pakhtunkhwa/ Merged areas fulfilling the requisite requirements.

S#	Name of Posts	BPS	Qualification
1.	Assistant Professor Clinical Subjects Operative Dentistry	18	a) BDS or equivalent qualifications recognized/registered by the PM&DC. b) Level III OR other equivalent qualifications in the specialty recognized/registered by the PM&DC. Experience: Two years experience in relevant field as Lecturer/Demonstrator/Registrar before or after Level-III qualifications in a recognized institute with 2 research papers published in recognized Journals.
2.	Assistant Professor Basic Dental Science 1. Science of Dental Materials 2. Oral Pathology 3. Preventive & Community Dentistry	18	a) BDS or equivalent qualification in Dentistry approved and registered by the PM&DC b) Level II-b /III Post graduation like Ph.D/ FCPS/ M.D.S or equivalent postgraduate qualification recognized by the council in respective basic subject. Experience: 02 years teaching experience in relevant field as Demonstrator before or after Level II-b and one year experience is required for Level-III qualification holders.
3.	Assistant Professor Basic Medical Science 1. Bio-Chemistry 2. Pharmacology 3. Physiology	18	a) MBBS or equivalent qualifications fully recognized /registered by the PM&DC b) PM&DC recognized Level-II b or Level-III qualification in respective basic subjects. OR Equivalent PM&DC Level-II b or Level-III qualifications In the respective specialty recognized/registered by PM&DC. Experience: Two years teaching experience in relevant field as Demonstrator/Lecturer before or after Level-II b qualification OR one year teaching experience as Demonstrator/ Lecturer before or after Level-III qualification.
4.	Clinical Technologist (Dental) (equivalent to BPS-17)	---	a) At least Second Class Bachelor's Degree in the relevant Technology from a recognized University/ Institution.
5.	Clinical Technologist (Pathology) (equivalent to BPS-17)	---	a) At least Second Class Bachelor's Degree in the relevant Technology from a recognized University/ Institution.
6.	Manager Purchase & Procurement (Fixed pay)	---	a) Master Degree in Supply Chain Management/MBA Finance or equivalent degree from a recognized university. b) At least 03 years experience in materials management department or purchase department in the healthcare industry/reputed hospital/ organization is required. c) The candidates should be conversant with Accounting practices, business law and contracts.
7.	Manager Student Affairs (Fixed pay)	---	a) M.A/M.Sc or equivalent qualification from a recognized university b) At least 05 years' experience in PM&DC/CPSP/HEC recognized institution looking after students' admission/affairs.
8.	Administrative Officer (Fixed pay)	---	a) B.A/B.Sc with LLB or equivalent qualification from a recognized university. b) 08 years experience as Administrative Officer in the public sector Colleges/HEC recognized institutions.
9.	Cataloguer (equivalent to BPS-16)	---	a) Bachelor's degree in Library and Information Science from a recognized university. b) Preference will be given to the candidates having at least 3 years experience in the relevant field.
10.	Assistant Librarian (equivalent to BPS-14)	---	a) Bachelor's degree in Library and Information Science from a recognized university.
11.	Clinical Technician Radiology (equivalent to BPS-12)	---	a) At least 2 nd Division Secondary School Certificate with Science from a recognized Board with Diploma in the relevant Paramedical Technology from Khyber Pakhtunkhwa Medical Faculty or Diploma in the relevant Paramedical technology from any recognized institution; provided that the same is registered with the Medical Faculty Khyber Pakhtunkhwa. b) Preference will be given to candidates having experience in 3D digital X-Ray.
12.	Clinical Technician Pathology (equivalent to BPS-12)	---	a) At least 2 nd Division Secondary School Certificate with Science from a recognized Board with Diploma in the relevant Paramedical Technology from Khyber Pakhtunkhwa Medical Faculty or Diploma in the relevant Paramedical technology from any recognized institution; provided that the same is registered with the Medical Faculty Khyber Pakhtunkhwa.
13.	Receptionist (equivalent to BPS-5)	---	a) SSC from a recognized Board. b) Preference will be given to those who have good knowledge of MS Word/MS Excel in Computer.

Terms & Conditions:

- 1 Application on the prescribed form (available from the Office of the undersigned or can be downloaded from www.kcd.edu.pk/) accompanied with curriculum vitae, attested photocopies of Degrees/Diplomas, Academic Certificates, PMDC Certificate, House Job Certificates, experience certificates and research articles (in case of faculty positions) must reach the office of the undersigned within 15 days of the publication of this advertisement during working hours.
 - a) Services of selected/appointed candidates will be governed under the MTI Act 2015 & regulations/PM&DC Rules & Regulations (in case of faculty positions) made in this context and their services will be on the terms & conditions mentioned in appointment order. However, on their Selection/appointment as "Institutional Employee" they will have to resign from Govt. Service if any.
 - b) For Serial No. 1 to 8 a demand draft of Rs.1000/- and for S.No. 9 to 13, a demand draft of Rs.500/- payable in name of Dean KCD Peshawar shall be attached with the prescribed form as processing fee.
2. Interview calls will be issued to short listed candidates only. Shortlisting will be done through written test wherever so required.
3. The applicants will be entitled for receipt of acknowledgement of their application forms if delivered personally.
4. If the closing date fixed for the receipt of application form falls on an official holiday, the next working day shall be considered as the closing date.
5. Any application after the closing date and time shall stand rejected.
6. Both in-service and fresh candidates can apply. In-service candidates shall apply through proper channel.
7. The Scrutiny Committee/Selection Committee shall be competent to reject application which is incomplete. However the aggrieved candidates can appeal to the Dean KCD for review. The decision of the BOG shall be final.
8. The competent authority reserves the right not to fill, increase or decrease the number of posts as per requirement of the institution.
9. 2% of the above posts are reserved for disable candidates.
10. Any candidates may be disqualified and /or excluded from interview if he/she was:
 - a) Convicted by court of law.
 - b) Dismissed from public service.
 - c) Knowingly furnishes any false information.
 - d) Suppresses any information which may lead to his/her disqualification.
 - e) Attempts to obtain support for his/her candidature by improper means.
 - f) Submit forged certificates.
 - g) Tempers with the entry in his/her age or academic/experience certificates.
 - h) Misbehaves in the interview.
11. Original documents should be produced at the time of interview.



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